



## Minutes of the Swansea Public Services Board Joint Committee

Remotely via Microsoft Teams

Thursday, 27 April 2023 at 3.00 pm

**Present:** Councillor A S Lewis (Chair) Presided

Chief Inspector Declan Cahill, South Wales Police  
Amanda Carr, Swansea Council for Voluntary Service  
Craig Flannery, Mid & West Wales Fire & Rescue Service  
Helen Grey, Natural Resources Wales  
Professor Chris Jones, Welsh Government  
Bailie Jones, Mid & West Wales Fire & Rescue Service  
Keith Lloyd, Swansea Bay University Health Board  
Deanne Martin, HM Prison & Probation Service  
Jenny McConnell, Future Generations Office  
Jeremy Parkhouse, Swansea Council  
Keith Reid, Public Health, Swansea Bay University Health Board  
Amy Richmond-Jones, Mid & West Wales Fire & Rescue Service  
Gwynfor Thomas, Mid & West Wales Fire & Rescue Authority  
Mark Wade, Health & Housing Group  
Derek Walker, Future Generations Commissioner for Wales  
Ness Young, Interim Director of Corporate Services, Swansea Council

### **Apologies for Absence**

Leanne Ahern, Swansea Council  
Martyn Evans, Natural Resources Wales  
Karen Stapleton, Swansea Bay University Health Board  
Rob Stewart, Swansea Council  
Roger Thomas, Mid & West Wales Fire & Rescue Service  
Emma Woollett, Swansea Bay University Health Board

### **50 Disclosures of Personal & Prejudicial Interest.**

No declarations were made.

### **51 Minutes.**

**Resolved** that the Minutes of the Swansea Public Services Board Joint Committee held on 9 February 2023 be approved as a correct record.

### **52 Public Question Time.**

None.

**53 Introductions - Future Generations Commissioner.**

Derek Walker, Future Generations Commissioner for Wales introduced himself to the Committee, outlining his background, the progress he has made since his appointment, the requirements of the role and how he intended focussing upon outcomes.

He emphasized common themes within public bodies, sharing good practice, PSB's having consistent approaches / frameworks, effective collaboration, collective learning and focussing upon fewer issues but with more depth.

He noted that he would publish his plans in October 2023.

The Committee welcomed the challenge to the public sector, the advocacy and facilitator elements of the role. The consistency of PSB's was also highlighted and the Chair commented that a meeting of PSB Chairs would be a beneficial development.

The Chair thanked the Future Generations Commissioner for attending the meeting.

**54 Local Well-being Plan for Final Approval.**

Ness Young, Interim Director of Corporate Services presented for approval the Swansea Public Services Board Local Well-being Plan 2023-2028.

She highlighted that the Plan had been approved by all the Statutory partners and would be published at the end of the month.

**Resolved** that the Swansea Public Services Board Local Well-being Plan 2023-2028 be approved.

**55 Swansea Public Services Board (PSB) Well-being Plan 2023-24 Action Plan.**

Ness Young provided a report which updated the PSB on the development of the 2023-24 action plan and proposed next steps.

Ness highlighted the 8 steps identified and the individuals who had volunteered to act as Strategic Leads for each of them. Appendix A provided the actions which had been developed as initial drafts by the Strategic Leads in consultation with statutory PSB partners. The actions sought to reflect the content of the Well-being Plan and the assessment which underpinned it.

It was proposed that Strategic Leads would engage the wider PSB membership to continue to work on the actions.

It was also proposed that a Strategic Lead Officers meet to ensure the actions were aligned and connections between them were maximised. Subject to the PSB's agreement, the Strategic Leads Officers would aim to finalise the Action Plan by the end of May to ensure implementation could commence within the first quarter of 2023-24.

It was noted that once the Action Plan was finalised, it was proposed that Strategic Leads report progress on their steps to each formal PSB meeting. Further detailed performance management arrangements would be developed under Step 8 and would be presented to the PSB later in the year.

A proposed timetable and process for developing actions for 2024-25 and beyond would be presented to the PSB at the third quarter meeting in 2023-24.

The Committee commented upon the proposals and the need to avoid duplication / any gaps was highlighted.

**Resolved** that: -

- 1) The comments on the draft 2023-24 action plan at Appendix A be noted.
- 2) Strategic Leads should engage all invited PSB participants and Partnership Forum members to work with them to finalise the plan by the end of May 2023.
- 3) An update report on the action plan as a standing item at future PSB meetings, be agreed.

## **56 Frequency of Meetings / Terms of Reference.**

Ness Young provided a verbal update on the frequency of meetings and terms of reference.

She added that a review of the terms of reference was required. It was noted that future meetings would be held quarterly and highlighted the need to hold informal meetings. Amending the title was also discussed, particularly dropping 'Joint'.

**Resolved** that: -

- 1) Future meetings be held quarterly.
- 2) Informal meetings be held in between quarterly meetings.
- 3) The title be amended to 'Swansea Public Services Board'.

## **57 Partnership Forum.**

The Committee were updated on the following: -

- Population Health Strategy

Keith Reid, Executive Director of Public Health provided an update on the Population Health Strategy (PHS), which was approved by Swansea Bay University Health Board on 31 March 2023.

He outlined the differences the Strategy would make to the work of the Health Board, particularly in showing a clear commitment by the Board in targeting the Marmot

Principles. He highlighted the 4 pillars identified by the Board to support the PHS as follows: -

- 1) Delivery of clinical offer and population health benefits.
- 2) Workforce.
- 3) Behaviour as a corporate entity.
- 4) Behaviour in the partnership space.

He added that the Health Board was working through progressing the Strategy, focussing upon what it can do for its population and how it can work in partnership with other organisations.

- Natural Resources Wales Corporate Plan.

The link to the NRW Corporate Plan, which had been recently approved was shared with the Committee.

The Chair thanked the organisations for their updates.

**58 Future Work Programme:**

The future work programme was provided for information.

**59 Future Meeting Dates:**

The future meeting dates were provided for information.

The meeting ended at 4.00 pm

**Chair**